

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE

Government Commercial Certificate Examination

4 JULY, 2018

[Time : 14-00]

(Total Marks for Sections I and II : 100)

ENGLISH TYPEWRITING

(40 Words Per Minute)

SECTION - II

[Time Allowed : 7 Minutes]

Note : Do not type the 'Speed Passage' again.

Type the following speed passage in SEVEN MINUTES. Use DOUBLE or ONE and HALF LINE SPACING and a Margin of FIFTEEN SPACES on the left.

[Marks : 40]

Man is a social animal. He always depends upon another to fulfill his basic needs. He cannot live without society. Sometime he has to compromise with his desires, needs, emotions and habits etc. For example, if Ramu wants to give an expensive gift to his friend as a birthday gift but his economical condition is poor that's why he could give only pencil to his friend and gave it. It's called Adjustment. What we learnt from above example that Ramu made a compromise with the situation. It is called as an adjustment.

Basically an adjustment means to make compromise to fulfil our desires and needs, even a small child comes out of the womb of mother it has to cope with the external temperature and surrounding, atmosphere and situation and it continues throughout the life. Inshort human being has to make adjustment right from his birth to death. The process of carrying out a person from the problematic situation and to make certain changes to modify self behaviour and the situation around in an expected way is the adjustment.

The human being from his childhood to death requires feeling of security for his asset, physical, mental, social and emotional etc. He could not achieve peace of mind in an increase condition. The well adjusted person always strive to change the environment.