

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE

Government Commercial Certificate Examination

5 JULY, 2018

[Time : 09-00]

(Total Marks for Sections I and II : 100)

ENGLISH TYPEWRITING

(50 Words Per Minute)

SECTION - II

[Time Allowed : 7 Minutes]

Note : Do not type the 'Speed Passage' again.

Type the following speed passage in SEVEN MINUTES. Use DOUBLE or ONE and HALF LINE SPACING and a Margin of FIFTEEN SPACES on the left.

[Marks : 40]

Books are our true friends. They are our constant companions who stand by us through thick and thin. We are happy in their company, they never desert us. We are never lonely if we like to read. They give us courage to face life's struggles, fill our hearts with hope, and cheer us when we are in despair. Light fiction and mystery novels help us to pass our leisure time in a pleasant manner. At the same time, they improve our language and sharpen our intellect and logical thinking. Books written by great personalities like Nehru, and biographies and autobiographies of great men, inspire us to strive for greatness. Many of us have been influenced by books written by great philosophers like Swami Vivekananda and Sri Arbindo, and as a result our lives have changed for the better.

Travel books take us to countries we may, perhaps

never be able to actually visit in our lives. They reveal to us the lifestyles and habits of people we have never seen. Historical books tell us about past tales and of great wars fought in the past. All of us like to read stories of the Rani of Jhansi and Shivaji. We read great epics like the Ramayana and the Mahabharata and learn a lot about our culture. A good book is a friend, philosopher and guide to all those who read it. Books are the best medium to pass on our knowledge and ideas to the future generations. Books are the windows to the world. A glimpse into books gives us a glimpse of the world.

Just as it is necessary to choose our friends, it is also necessary to choose books carefully. The choice depends on our tastes and interest. Like our friends, our books should help us in our studies.
