	MAHARASHTRA STATE COUNCIL OF EXAMINATION,PUNE					
	OBJECTIVE QUESTION					
	05 Jul 2024 SSD 50-WPM BATCH-103					
	PROVISIONAL ANSWER KEY					
Sr.No	**Question**	**Option A**	**Option B**	**Option C**	**Option D**	**Provisional Answer**
1	Input and Output device perform same task.	TRUE	FALSE			B
2	Internet can be used for online Shopping.	TRUE	FALSE			A
3	It is possible to _____ files on pen drive.	Read	Write	Delete	All of these	D
4	Using _____ type of input device you can point an item, write or touch on the screen.	Keyboard	Light Pen	Monitor	Voice Input	B
5	In Windows 7 _____ is shortcut key for rename.	F1	F2	F3	F4	B
6	Information like Page No's, Dates etc. can be set in _____	Margins	Header/Footer	Page Breakes	Quick Parts	B
7	In MS Word You can add page break using _____	Ctrl + Enter	Enter	Shift + Enter	Alt + Enter	A
8	We can use .... to write any Note instruction or any additional text.	Text Box	AutoSum	Sort & Filter	Find & select	A
9	Due to _____Option Columns width is adjusted due to its content in the table.	Autofit	AutoFormat	AutoText	AutoCut	A
10	In Ms-word spelling mistakes displayed with the _____ color	Red	Green	Yellow	Black	A
11	In MS-Excel we can use logical functions.	TRUE	FALSE			A
12	To arrange the records in sheet alphabetically (A to Z) SORT tool can be used.	TRUE	FALSE			A
13	In Cell Entered Text aligned automatically _____	Left Aligned	Center Aligned	Right Aligned	Justify Aligned	A
14	SmartArt Insert From _____	Insert=>Illustrations	Insert=>View=>SmartArt	Insert=>Symbol=>SmartArt	Insert=>Page=>SmartArt	A
15	_____is the Function not available in Lookup category.	AND	VLookup	HLookup	Match	A
16	In PowerPoint, Font size is increased by using _____ option	Font command from home tab	Home tab - alignment	home tab-styles	None of these	A
17	In PageMaker, file menu contains_____ command.	paragraph	cut	Preference	find	C

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18	Normally, in PageMaker window, _____ is present at the left side.	Menu bar	Tool bar	Tool Box	Command bar	C
19	.... is process in which all slides are displayed one after another?	Page Show	Image Show	Slide Show	None of these	C
20	In PageMaker _____ tool is used for rotating objects.	Pointer	Text	Rotation	Crop	C
21	Fifth generation computers use_____	Vacuum Tubes	Transistors	Artificial Intelligence	Laser rays	C
22	What is the name of language you used to write web pages?	Fortran	HTML	WordPad	Notepad	B
23	Modulation and Demodulation is done by _____	modulator	demodulator	modem	None of these	C
24	We cannot change the computer systems Date & Time.	TRUE	FALSE			B
25	____ type of printer prints character by character.	Laser	Dot Matrix	Inkjet	Plotter	B