

**MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE**  
**OBJECTIVE QUESTION**  
**05 Jul 2024 SSD 50-WPM BATCH-104**  
**PROVISIONAL ANSWER KEY**

Sr.No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	Data on HDD is read/write by _____	Cable	Connector	Head	USB	C
2	_____ is a mixture of sound, animation, graphics, text and video.	MovieMedia	Multimedia	Moving Media	MultiMixing	B
3	Following are symptoms of Virus	Damage of Data	Application Damage	Abnormal Message	All of these	D
4	Ctrl + N means _____	Open a File	Copy a file	Print a file	New File	D
5	Computer can be used for	Letter Typing	Drawing	Graphs Making	All of these	D
6	After clicking with mouse on top area of column in table, _____ Will get selected.	Cell	Column	Table	Row	B
7	Entire Row will be selected, if we double click at Left-Bottom corner of a cell	TRUE	FALSE			B
8	Save as dialog box is also used to save the open file with different name	TRUE	FALSE			A
9	Save as option available in _____	Home	File	View	Review	B
10	After saving the document we can not change the data?	TRUE	FALSE			B
11	In MS-Excel, using name manager, we can _____ selected cell range.	Name	Rename	remove name	All of these	D
12	Which do you press to copy the content of excel sheet?	Copy	Ctrl+C	Alt+C	Ctrl+Alt+C	B
13	With _____ Function Current System Time gets Inserted in Current Cell.	Clock()	Current Time()	Time()	Now()	D
14	_____ sorting method is used for Z to A sequence.	Ascending	Descending	Vertical	Horizontal	B
15	Formulas must be provided in the Output Cell using Input Cell to use the Goal Seek.	TRUE	FALSE			A
16	_____ is process in which all slides are displayed one after another?	Page Show	Image Show	Slide Show	None of these	C
17	Animation means the effects given in Slide, regarding how the Objects appeared during Slide show.	TRUE	FALSE			A

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18	In PowerPoint , we insert table in slides using _____option.	Insert-table	Insert - slide-table	Insert-table-slide	None of these	A
19	While the slide show is running _____ option will show the next slide.	Next	Previous	Go	Pointer	A
20	In PageMaker, in which menu bar Text size option is available?	View	Element	Type	File	C
21	The linking together of several web pages by clicking on underlined word is called _____	The internet	Hyperlinks	Hyberbole	HTML	B
22	We provide _____ data to the computer for processing.	Input	Output	Paper	Material	A
23	The _____ given to computer is processed	Virus	Output	Input	Paper	C
24	Through _____ we can add the information about sender at the end of E-Mail.	Subject	Reference	Salutation	Signature	D
25	_____ can effect the boot sector of the computer.	Boot sector Virus	File Virus	Antivirus	Memory	A