

MAHARASHTRA STATE COUNCIL OF EXAMINATION, PUNE
OBJECTIVE QUESTION
GCC - TBC 30 - WPM 04-10-2024 ENGLISH 30 - WPM BATCH - 103
PROVISIONAL ANSWER KEY

Sr. No	Question	Option A	Option B	Option C	Option D	Provisional Answer
1	In which view you can see notes regarding to slide?	Note Page	Slide	View	Slide sorter	A
2	You can insert a hyperlink in a slide	TRUE	FALSE			A
3	Below the slide pane we get the Outline Pane.	TRUE	FALSE			B
4	Slide show can be created using _____	MS-Word	MS-Excel	HTML	MS-PowerPoint	D
5	From which tab we can insert a video?	Home	Insert	Review	View	B
6	The term HTTP stands for	Hyper Text Transfer Protocol	Hypertext Tracing Program	Hyper Terminal Tracing	Hypertext Tracing Protocol	A
7	Characteristics of computer are _____	Speed	Accuracy	Diligence	All of these	D
8	_____ Is the machine that makes www documents available.	Server	Printer	Monitor	Mouse	A
9	The Longform of URL is _____	Uniform Resource Locator	United Recovery Line	Universal Review Link	Union Resource Language	A
10	In E-mail message _____ part is very important.	Address	Subject	Attachment	Singular	A
11	MS EXCEL is powerful _____	spreadsheet package	operating system	programming	All of these	A
12	_____ option is to be select to quit Microsoft Excel.	Close	Exit	Minimize	Maximize	B
13	_____ application is most suited for a bar chart	Word Processor	Database	DOS	Spreadsheet	D
14	_____ Bar is given at the topmost side of 'opening Screen' in Excel	Status	Title	Access	Tool	B
15	_____ Can be used for different mathematical calculations in Excel.	Autofill	Text	Mid	Formula	D
16	JAVA is a _____	Programming Language	Application Software	Control Unit	Central Processing Unit	A
17	1024 bytes = _____	1 Kb	1 Mb	1 Gb	1 Tb	A
18	Unix is _____	Application	Language	Program	OS	D
19	CD stands for _____	Circular	Compact	Circular	Compact	D
20	Linux is _____	OS	Application	Language	Program	A
21	_____ option cancels previous action in msword.	copy	paste	Formatting	undo	D
22	_____ Bar is displayed in the bottom side of Microsoft word application window	Title Bar	Status Bar	Scroll Bar	Format Bar	B
23	_____ Cannot be resized.	Dialog box	Window	Word	Wizard	A

24	_____ is used for to refresh the active window	F5	F6	F1	F2	A
25	_____ of the following is not valid version of MS Office?	Office 2003	Office Vista	Office 2010	Office 2007	B